



Staff Appraiser

The McCook County Director of Equalization office is looking for a **full-time Staff Appraiser**. The Staff Appraiser assists the Director of Equalization by independently performing appraisal work to establish real property values for tax assessment purposes. Conducts on-site and off-site property inspections, collects information on property and structures, records findings, analyzes wide variety of data, and calculates property value.

As a **Staff Appraiser**, you will perform a variety of duties including:

- Appraise the market value of agricultural land, residential homes, commercial businesses, and accessory buildings for ad valorem tax purposes.
- Conduct on-site property inspections. Including the measurement of structures, review of submitted plans, and assessment of physical attributes of the property.
- Provide customer service in office and on-site. Provide information concerning appraisals and respond to questions regarding aspects of real estate tax process.
- Assist in maintaining of mapping from recorded transaction records, surveys, legal descriptions, subdivisions, and other plats. Locate and identify parcels of land on maps.
- And more!

To be qualified for this position, you will need:

- High School diploma or GED preferred.
- Possession of a valid driver's license and must maintain a safe driving record.
- Ability to learn building construction techniques, methods and materials.
- Ability to obtain CAA (Certified Appraiser/Assessor) certification within one year of employment.
- Ability to read and interpret directions, manuals and other written guidelines.
- Ability to learn real property appraisals and assessment principles and practices.
- Ability to effectively communicate with others, either orally or in writing.
- Ability to establish and maintain effective working relationships with employees and the public.
- Comparable combination of education and experience may be considered.

This is a full-time (35 hours per week), non-exempt position that pays \$17.16 to \$18.02/hour DOQ. Work schedule is Monday thru Friday from 8:30AM to 4:30PM.

McCook County offers a competitive benefit package including health insurance and South Dakota Retirement.

Application Link: <https://jobs.ourcareerpages.com/jobapplication/583946?appsource=website>

Applications accepted until the position is filled.

EOE